

**CITY OF GREEN LAKE PARK &  
RECREATION/TREE BOARD MEETING – MARCH 19, 2025**

Meeting was called to order at 3:30 pm by Chairman Jon McConnell. Pledge of Allegiance was recited followed by a moment of silent meditation.

Certification of Open Meeting Law: Agenda was posted March 14, 2025.

Roll Call: Susan Kinas, Amy Gerstein (participated via Zoom), Jon McConnell, Katie Bratton. Absent: Stephen Siders. Also Present: Jason Carley.

Agenda: Motion made by Kinas, second by Bratton to approve the agenda. Motion carried.

Minutes: Motion made by Kinas, second by Bratton to approve the Minutes of February 19, 2025. Motion carried.

Appearance: Emma Berger, Green Lake Association, appeared via Zoom. She addressed the Board in reference to the Memorandum of Understanding between the Green Lake Association and the City regarding informational signage along the causeway on South Lawson Drive.

Financial Statement: Motion made by Kinas, second by Bratton to receive the Financial Statement dated February 19, 2025. Motion carried.

Chairperson's Report: Jon McConnell discussed amending the 2025 Park & Recreation Board Budget. The \$16,000 budgeted this year for Playground Pals towards the new playground equipment is not needed until next year. Proposed amendment is to use this \$16,000 for smaller projects in 2025, and then budget \$16,000 in 2026 for Playground Pals. Proposed amendment is to be placed on the April agenda.

Public Works Director's Report: Jason Carley gave an oral report which included cleanup of parks and trees, pier damage on South Lawson Drive to be turned into the insurance company for claim, and Starlight Stage signs were put up. No tree planting requests were received.

Report from Volunteer Coordinators: Amy Gerstein gave an oral report. Forty-seven volunteer hours have been documented. Green Lake School contacted her and has as of March 27<sup>th</sup> a volunteer program for students in grades 9 through 12 to be supervised by teachers and has chosen to work for the City. Boards discussed several projects for them to do. Jason Carley will get a list to include such things as cleaning leaves in the campgrounds, level off gravel in Highknocker Park, general cleanup in other parks, scrape paint off retaining wall by park house, prep areas for rain gardens, etc. There are 6 hours that they will be available. Looking for volunteer to take care of dog stations in the parks as Michael Weinreis will no longer be doing it.

Report from Public Outreach/Conation Coordinator: No report.

Boat Launch Rules and Fees: None of the commercial businesses have paid the fee for 2025 as of this date. Motion made by McConnell, second by Bratton to recommend to the City Council to go to \$2,000 for annual commercial boat fee, and review this again for next year. Ayes: 4 Nays: 0 Absent: 1 Motion carried.

City Park Signs: Proposed new sign concepts are themed after the colors and design on the water tower. “WIS” should be changed to “WI”. Proposed design and colors will be given to Dan at Graphic Signs & Lettering, Ripon, WI, for an estimate. Motion made by McConnell, second by Bratton to accept the design for the new signs. Motion carried.

Prioritization of 2025 Goals: This should be tabled until next month when there is discussion on the 2025 Proposed Budget Amendments. Motion made by McConnell, second by Kinas to table this to next month. Motion carried.

GLA Sign Proposal: Motion made by McConnell, second by Kinas to recommend to the City Council to approve the Memo of Understanding between Green Lake Association and the City of Green Lake for informational signs to be placed between Hattie Sherwood Campground parking lot and the bridge on South Lawson Drive. Motion carried.

Room Tax Total 2024: Total amount collected in 2024 came to \$84,650.39 which is a decrease of \$6,524.49 from 2023. This should be discussed at the April meeting when there is discussion on the 2025 Proposed Budget Amendment. Motion made by McConnell, second by Kinas to table this to the April meeting. Motion carried.

Restroom Painting & Landscaping – Playground & Deacon Mills Park: Jason Carley addressed the Board. Restroom in Deacon Mills Park needs painting. Color should be the same shade of green as on the Starlight Stage. Public Works Department can do the painting. Two windows need to be replaced. He will be talking with Barbara Morrison regarding the plantings. Two of the gray planters that are at the intersection of South and Lake Streets will be moved to Deacon Mills Park restrooms. Suggestion was made to have mural painted on the side of the restrooms that face the lake, perhaps to make it as a “photo op” that advertises Green Lake. May want to add a mural to the restrooms in Playground Park. The school art classes may come up with designs for these murals. Colors for the restrooms in Deacon Mills and Playground Parks should match. Motion made by McConnell, second by Kinas to paint the restrooms the same color as the Starlight Stage. Motion carried. Landscaping – to be determined after Jason Carley meets with Barbara Morrison.

Arbor at Hattie Sherwood Park: No action taken.

Sponsorship of City Park Signs: Discussed getting sponsorship for city park signs and allow them to put a small logo somewhere on the signs. Cost would be \$1,500 per sign with total of 10 signs and would be for a specified number of years. Susan Kinas will get more information for the April meeting.

Harbor Master Advertisement: Matter is tabled indefinitely.

Park Reservation Request for 75<sup>th</sup> Diamond Anniversary of Starlight Stage: Wm. Severin Thompson requested a reduced park reservation rate for Deacon Mill Park on June 29, 2025, for celebration of the 75<sup>th</sup> Diamond Anniversary of Starlight Stage, and is collecting sponsorships to pay for the band along with doing the advertisement for it. It will be a free concert for the public. Green Lake Rotary will be selling food as a fund raiser. Motion made by McConnell, second by Kinas to recommend to the City Council to approve the Park Reservation request for William Thompson at a reduced rate (\$100 deposit) for Deacon Mills Park. Motion carried.

Banner Placement: Last year eighteen banners with five different designs were placed in the city over the sidewalks in the downtown area. They were not very visible due to US flags on the same poles. Suggestion was made to put on other streets rather than in downtown area such as South Lawson Drive towards Hattie Sherwood Park and South Street, or other parks including beach and campgrounds. Motion made by McConnell, second by Kinas to allow the banners to be placed in the parks for this year. Motion carried.

Agenda Items for City Council: Commercial Boat Launch Annual Fee, Memo of Understanding Between Green Lake Association and City for Informational Signs along South Lawson Drive, Park Reservation request for William Thompson at a reduced rate (\$100 deposit) for Deacon Mills Park on July 29, 2025, for 75<sup>th</sup> Diamond Anniversary of Starlight Stage.

Agenda Items for next Park Board Meeting: Amendments to the 2025 Park & Recreation Board Budget, Prioritization of 2025 Goals, Room Tax Total for 2024, Sponsorship of City Park Signs.

Motion made by Kinas, second by Bratton to adjourn. Motion carried. (5:02 pm)

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Barbara L. Dugenske, Clerk