

**CITY OF GREEN LAKE PARK &
RECREATION/TREE BOARD – DECEMBER 17, 2025**

Meeting was called to order at 3:30 pm by Chair Jon McConnell. Pledge of Allegiance was recited followed by a moment of silent meditation.

Certification of Open Meeting Law: Agenda was posted December 15, 2025.

Roll Call: Susan Kinas, Amy Gerstein, Stephen Siders, Jon McConnell & Katie Bratton. Also Present: Public Works Director Jason Carley, Amanda Castleberry, Dawn Morgan, Rachel Adams, & Kathy Grahn.

Agenda: Motion made by Siders, second by Kinas to approve the agenda. Motion carried.

Minutes: Motion made by Siders, second by Kinas to approve the Minutes of November 19, 2025. Motion carried.

Appearances: Amanda Castleberry & Playground Pals provides update and states \$640,000 goal has been reached and the total to date is: \$656,251 does not include an additional \$5000 grant from Alliance Laundry. Additional expenses for bricks and donor display.

Financial Statement: Motion made by McConnell, second by Siders to receive the Financial Report dated November 30, 2025. Motion carried.

Chairperson's Report: Jon McConnell gave an oral report. McConnell provided an update on the new park signs and showed the committee the mockup. Bathroom at campground house will be remodeled.

Public Works Director's Report: Jason Carley gave an oral report. Tennis/Pickleball Court bid document completed. Tree removal will begin at Daycholah. Deacon Mills interior of bathroom has been completed. Quotes will be coming in for lighting at softball field and tennis/pickleball courts.

Report from Volunteer Coordinator: Amy Gerstein gave an oral report. No hours of volunteer hours reported as an email will be sent out next week to close out 2025 hours. Amy reached out to Ann Mitjatovic for watering the flowers at Playground Park bridge. Volunteers have been approved for the brat barn for the tennis/pickleball courts-date to be determined.

Report from Public Outreach/Donation Coordinator: Kinas provided a report. Temporary flyer created for tennis court donations. Potential for a racket court club or something similar to create excitement and engagement at the courts. Mural discussions continue.

Memorial Sports Complex Sponsorship & Naming Rights: Any naming rights & sponsorship will need to be brought to the board for approval and go through proper channels.

Prioritize Goals for 2026: Discussion between members. 1. Daycholah Look-Out Improvements; 2. Playground park Walking Paths; 3. Playground Park Entrance; 4. Tennis/Pickleball Courts; 5. Canal Street Canoe/Kayak Launch; 6. Complete Highknocker Statue Garden, Benches, and Natural Plantings; 7. Highknocker Park Playground Equipment; 8. Softball Field Lighting; 9. Wharf Expansion from Small Wharf to Swimming Beach; 10. Starlite Stage Maintenance.

Request from Green Lake Youth Sports: Motion by Siders, second to approve donation request of \$3,000.00. Ayes: 5 Nays: 0 Motion carried.

Mission Statement: Discussion between members. Motion by McConnell, second by Gerstein to have the mission statement of the board be “The Parks and Recreation Board is dedicated to enhancing our lake community by preserving beautiful, tranquil spaces, and providing inclusive recreational opportunities that promote health, wellness, and connection. Through thoughtful stewardship, honoring Green Lake’s rich history, and community engagement, we strive to create welcoming environments where all ages can relax, play, and thrive”. Motion carried.

Correspondence: None

Council Agenda Items: Playground Pals update

Park Board Agenda Items: Park Signs, Grant Update

Motion made by Siders, second by Kinas to adjourn. Motion carried. (4:55 pm)

Melissa M. Zamzow, Deputy Clerk